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Status: Advertised | Bids: 0

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Carousel of solicitation components:

- Attachment List**: Downloadable attachments that you provide, for the bidder, as part of the solicitation.
- Bid Bond**: A bid bond form that provides surety verification.
- Build Your Own**: This is a custom 'Build Your Own' component.
- Envelope**: The information supplied in this component will be available to the owner-agency immediately after the bid deadline, but before the bid is opened.
- Item List**: A list of biddable items. You define the quantity, description and units.

General Info

Edit

[Click here](#) to **disable** Q & A notifications for this solicitation.

Number

Municipal Auditorium Facade Assessment

Deadline

11/13/2024 03:00 PM EST

Auto Advertise

Description

The City of Charleston is soliciting Expressions of Interest ("EOI" or "Proposals") from qualified individuals/firms to provide architectural and engineering services for the investigation, assessment, and evaluation of the cast-in-place (CIP) concrete front façade of the Charleston Municipal Auditorium building located at 244 Virginia Street East, Charleston West Virginia, 25301.

Allow zero unit prices and labor?

Yes

Allow negative unit prices and labor?

Yes

Allow Electronic Signatures?

Yes

Allow vendors to ask questions?

Yes

Restricted?

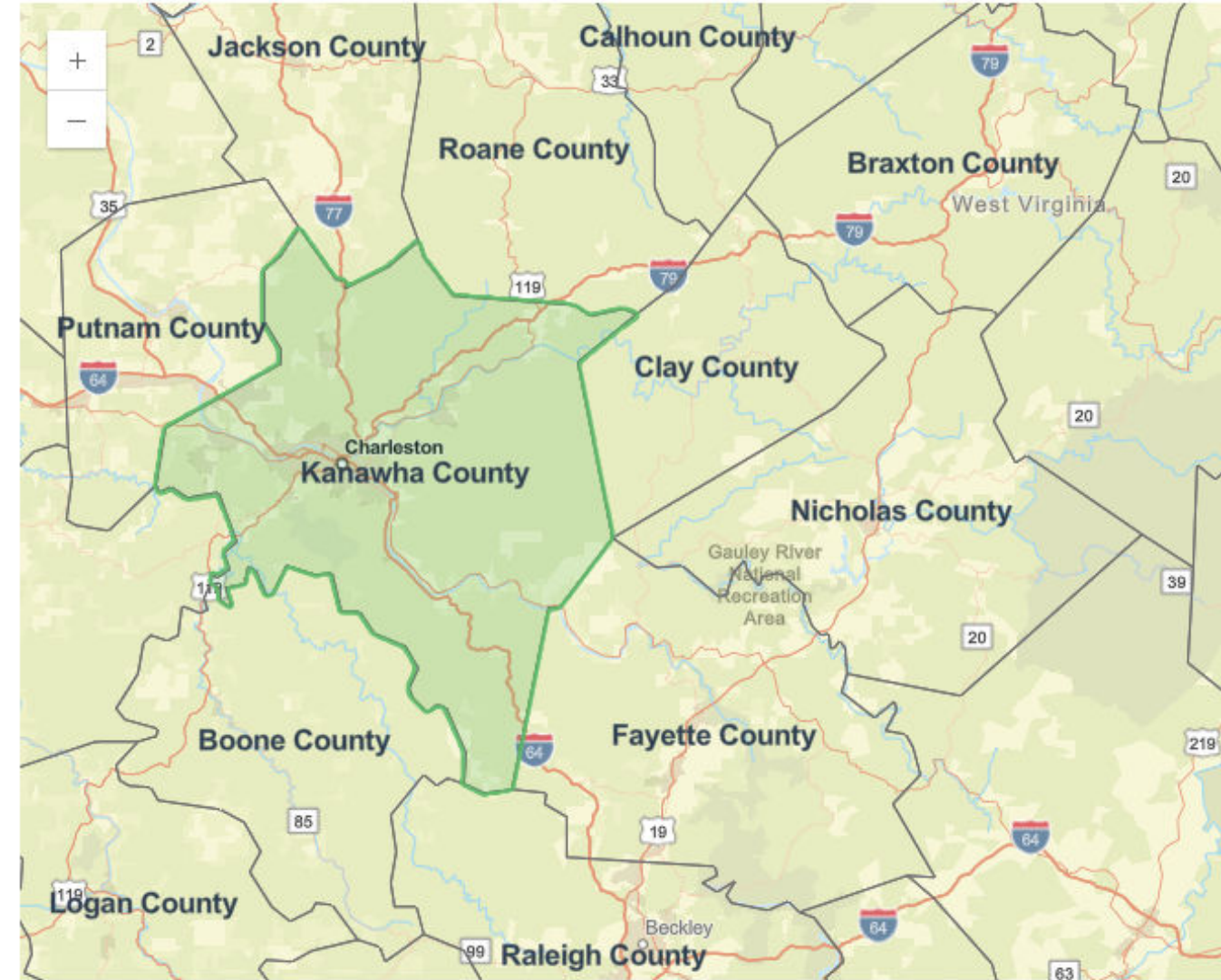
No

▾ Locations (1)

Edit

1 Locations Listed

1 - Kanawha, West Virginia



VGIN, Esri, TomTom, Garmin, SafeGraph, FAO, METI/NASA, USGS, E... Powered by Esri

▾ Invited Vendors

Invite Shortlist

Invite Vendor

Business Name

Address

Phone

No Vendors found

Q & A

Edit Print

Deadline

10/30/2024 03:00 PM EDT

Remarks

No questions have been asked.

ATTACHMENT LIST

Edit More

Order	Name	Description
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1	Municipal Auditorium - Facade Assessment Request for EOI-Final.pdf (208 KB)	
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1 Attachments

ADDENDUM ACKNOWLEDGMENT

Edit More

Click "+" to add addenda. If no addendum, type "N/A."

Addendum Number:*

Date of Acknowledgment:*

▾ Submitter's Name & Contact Information

[Edit](#) [More](#)

Name of Submitter*

Address*

Phone Number*

Email Address*

I certify that I am an authorized representative of the firm and may submit proposals on its behalf.*

▾ Required Document List

[Edit](#) [More](#)

Name

Description

Omission Terms

Expression of Interest (Proposal)

⊕ Please upload a copy of your firm's Expression ...

1 Required Document

▾ Signature

[Edit](#) [More](#)

Submitter may sign the proposal by typing his/her name in the box below.*

Date*



REQUEST FOR EXPRESSIONS OF INTEREST

CITY OF CHARLESTON

FAÇADE INVESTIGATION AT THE MUNICIPAL AUDITORIUM
REQUEST FOR PROPOSALS

Issued: OCTOBER 17, 2024

Benjamin Mishoe
City Manager

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SECTION ONE: GENERAL INFORMATION

1.1. Purpose

The City of Charleston is soliciting Expressions of Interest (“EOI” or “Proposals”) from qualified individuals/firms to provide architectural and engineering services for the investigation, assessment, and evaluation of the cast-in-place (CIP) concrete front façade of the Charleston Municipal Auditorium building located at 244 Virginia Street East, Charleston West Virginia, 25301.

The primary purposes of this assessment will be to determine the overall condition of the CIP front façade, whether it is structurally and environmentally sound, whether there is a feasible ability to preserve this portion of the Municipal Auditorium if the rest of the building were demolished, to determine the cost associated with preserving this façade if it is determined to be feasible, and to provide a cost-benefit analysis of the various options.

1.2. Background

The City of Charleston’s Municipal Auditorium is an 85-year-old municipally owned facility located at 244 Virginia Street East, Charleston West Virginia, 25301. The building has a prominent CIP concrete front façade, while the remainder of the building is a more utilitarian modern style. A preliminary assessment of the entire building was performed earlier this year by ZMM Architects and Engineers, which found the building to be in poor condition and in need of significant improvements before it would be safe and functional for continued operations. The ZMM report suggested a complete renovation of the existing building or a new build as the only two viable options. The ZMM report also indicated additional, more thorough assessment, of the CIP concrete front façade would be needed to determine its condition and the feasibility of preserving it as part of future renovation or rebuild. The ZMM report formed the basis of the City’s desire to undertake the additional and more thorough assessment of the façade that is being sought through this request for expressions of interest.

SECTION TWO: SCOPE OF SERVICES

2.1. Expectations

The successful firm will be expected to perform the following activities:

2.1.1 Conduct a comprehensive assessment and feasibility study that explores and comments on the following issues/tasks:

- A. Successful firm will be responsible for performing a review of available documents provided by the Client to better understand the construction of the

building structure and façade that may include construction documents and previous investigation reports.

- B. Successful firm will perform a field investigation to evaluate the existing conditions of the CIP front building façade. This will include evaluating the CIP concrete wall for structural and environmental soundness.
- C. Successful firm must prepare a filed investigation that includes a visual survey, non-destructive testing survey, exploratory openings, extraction of material samples for laboratory testing, and minimal diagnostic water testing for leaks and water penetration. This will include elevated access to the building exterior and repair of any exploratory openings.
- D. Successful Firm's field investigation must include but not be limited to a visual and tactical survey, non-destructive testing (NDT), and materials testing.
- E. Successful firm will provide a summary report after the completion of the investigation.

SECTION THREE: INSTRUCTIONS TO FIRMS SUBMITTING PROPOSALS

3.1. The Proposal

Proposals should be prepared simply and economically, providing straightforward, concise descriptions of the firm's capabilities to satisfy the City's investigative services needs. Emphasis should be placed on completeness and clarity of content.

Ownership of all data, materials, and documentation originated and prepared for the City pursuant to this solicitation will belong to the City and are subject to the West Virginia Freedom of Information Act, unless the content is proprietary in nature such that it is excluded from production. All pages or sections of submitted documents considered by the firm to be proprietary in nature should be clearly labeled.

3.2. Questions About Solicitation

All questions must be transmitted according to established deadlines to Ms. Jamie Bowles, Purchasing Director, by emailing Jamie.Bowles@cityofcharleston.org.

3.3. Submission of Proposal

All proposals must be submitted in writing and in electronic format as a PDF file readable with Adobe Acrobat software.

Proposals must be transmitted according to established deadlines to Ms. Jamie Bowles, Purchasing Director, by emailing Jamie.Bowles@cityofcharleston.org.

3.4. Qualifications, Experience, and Past Performance

Vendors should provide information regarding its employees, such as staff qualifications and experience in completing similar services; copies or descriptions of any staff certifications or degrees applicable to this solicitation; descriptions of past services completed, including the location of the client, project manager name and contact information, and type of services provided.

Vendors must submit at least 3 examples of completed relevant comparable projects.

Vendors must submit at least 3 written client references.

SECTION FOUR: PROPOSAL EVALUATION & SHORTLIST

4.1. Evaluation Committee

All proposals will be reviewed by the City of Charleston, which will consider the statements of qualifications and performance data, and other material submitted by interested firms. The City of Charleston will select no less than 3 but no more than 5 firms that, in the committee's opinion, are the best qualified to perform the desired services, unless fewer than 3 submissions are received.

The shortlisted firms will be invited to participate in interviews. The notification will tentatively be mid to late November 2024. The selection committee may require in-person interviews, location visits, and other details from applicants that it deems necessary to adequately ascertain the qualifications of the applicants and the ability of each to perform the services at the City of Charleston expected in this contract.

4.2. Shortlisted Firm Evaluation

The City of Charleston will evaluate the firms that have been determined most qualified and able to perform the desired services. The evaluation criteria are based on a 100-point total score:

Evaluation Criteria

Experience & Qualifications..... 60 pts

- Professional competence (20 pts)
- References (15 pts)
- Experience in providing comparable services (15 pts)
- History and Stability of Firm (10 pts)

Implementation Services..... 15 pts

- Current workload and ability to complete work-including personnel to be assigned to the project, and their qualifications (15 pts)

Oral Interview..... 25 pts

- Demonstrated thoughtfulness in project development (15 pts)
- Assessment of the firm’s proposed project managers (10 pts)

SECTION FIVE: SCHEDULE OF EVENTS

Release of the EOI..... October 17, 2024

Written Questions Submission Deadline..... October 30, 2024, at 3:00 P.M.

Addendum Issued November 6, 2024

Expressions of Interest Due Date..... November 13, 2024, at 3:00 P.M.

Estimated Date for Interviews of Shortlisted Firms..... Week of December 2, 2024

NOTE: The schedule is subject to change. Please visit the following City website for updates:
<https://charlestonwv.gov/bids-purchasing/current-bids>