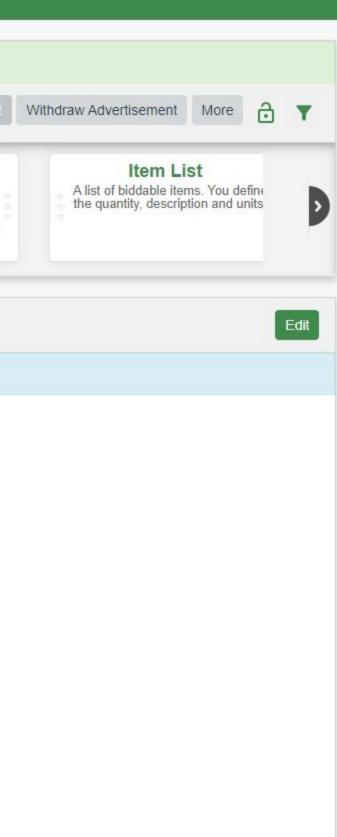
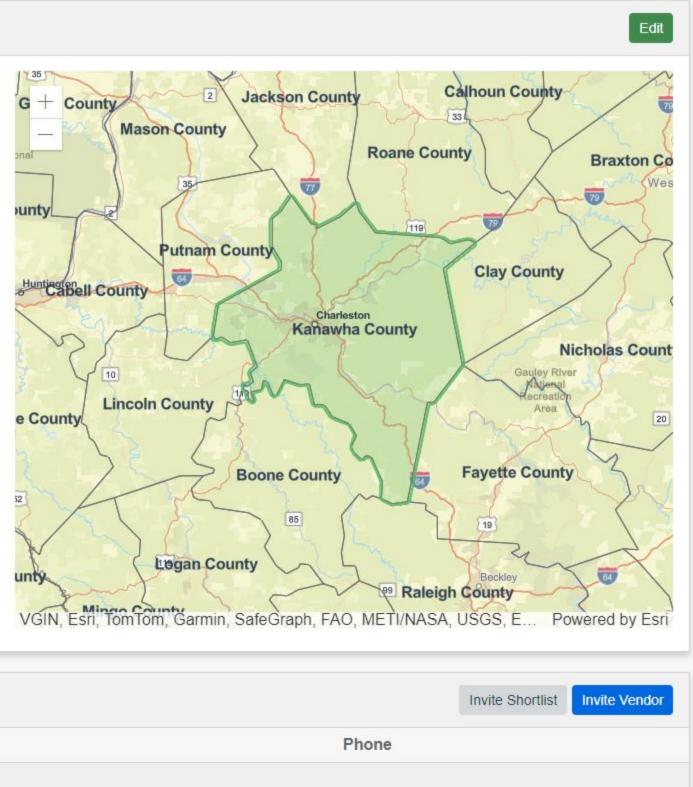
Home	Our Solicitations	Public Solicitations	Vendor Directory New) My I	^p rofile	
Solicit	ation was successfully adve	ertised.				
Status: Adve	rtised Bids: 0					Update Advertisement
	Attachment List Downloadable attachments tha you provide, for the bidder, as pa of the solicitation.	t A bid bond	I Bond form that provides verification.	This is a custo	Your Own om 'Build Your Own' nponent.	Envelope The information supplied in this component will be available to the owner-agency immediately after the bid deadline, but before the bid is opened.
• Gene	eral Info					
Click	here to disable Q & A notifi	cations for this solicitati	on.			
Number 2024-04 F	Fire Safety System for Charl	eston City Hall and City	v Service Center		Allow zero unit Yes	t prices and labor?
Deadline 02/13/202	24 10:00 AM EST				Allow negative Yes	unit prices and labor?
Auto Adv	vertise				Allow Electron Yes	ic Signatures?
Descripti	on					
	of Charleston is seeking bid				Allow vendors Yes	to ask questions?
completed	Service Center, located at 501 Virginia Street & 915 Quarrier Street, Charleston WV 25301. The completed project should be turn-key, including all installation materials, and fully operable at the			Restricted?		
project co	mpletion per the bid.				No	
specificati Quarrier S	leeting: ory pre-bid conference for tl ions while performing a wall Street, Charleston WV 2530 1, 2024. We will meet in the	k-through will be held at 1, beginning at 501 Virg	both 501 Virginia Street &	915	Mark solicitation	on as an RFP?



Locations (1)

1 Locations Listed

1 - Kanawha, West Virginia



Invited Vendors

Business Name

Address

No Vendors found

Q&A

02/05/2	024 03:00 PM EST	
D No d	questions have been asked.	
• ATT	FACHMENT LIST	
Order	Name	Description
1	2023-25 Fire Safety System for Charleston City Hall and City Service Center.pdf (105 KB)	
2	City Hall Floor Plans Doc.pdf (40.7 MB)	
3	City Service Center Floor Plans (31.5 MB)	
4	INFORMATION FOR BIDDERS-2024-04 Fire Safety System for City Hall and City Service Center.docx (17.4 KB)	
5	Terms and Conditions.pdf (149 KB)	
6	GENERAL CONDITIONS- For Construction Projects.pdf (112 KB)	
7	COC Purchasing Affidavit.pdf (60.2 KB)	
8	Drug-Free_Workplace_Affidavit.pdf (78.1 KB)	
9	Local Vendor Purchasing Affidavit - City of Charleston.pdf (137 KB)	

9 Attachments

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ADDENDUM ACKNOWLEDGMENT

Click "+" to add addenda. If no addendum, type "N/A."

Addendum Number:*

Date of Acknowledgment:*

EXCEPTIONS AND DEVIATIONS

Optional: Vendor is not required to complete.

Bidder shall fully describe every variance, exception and/or deviation. Please include with your bid form. Additional sheets may be used if required.

Enter exceptions and deviations below:*

BID AND PROPOSAL FORM (1 OF 3)

I agree to supply the materials and perform the services as detailed in this solicitation, including accepting the terms and conditions associated with it.

required

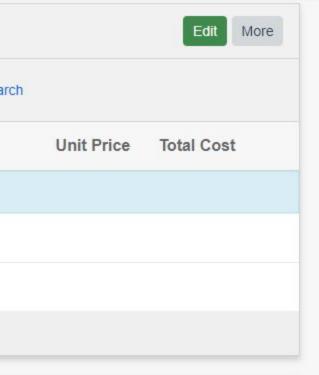
I acknowledge that I have read the solicitation carefully and agree to its terms.*

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BID AND PROPOSAL FORM (2 OF 3)

Search for It	tem Code or Description				Reset Searc
Order	Description	Quantity	Alternate	Optional	Fixed (Unit Price)
Alternate	es are not included in bid total.				
1	Fire Safety System for Charleston City Hall		×	×	×
2	Fire Safety System for City Service Center		×	×	×

2 Items



BID AND PROPOSAL FORM (3 OF 3)

Local Vendor Preference: - - By checking this box and signing below, I hereby certify and attest I have read the Local Vendor Preference statement found of document attached to this solicitation. **

Business & Occupation Tax: - - By checking this box and signing below, I hereby certify and attest I have read the Business & Occupation Tax statement for document attached to this solicitation. **

Equal Employment Opportunities: - - I acknowledge and agree that, in the performance of any City contract, the vendor will not discriminate against any employee of race, color, religion, age, sex, sexual orientation, gender identity, disability, or national origin. **

Authorized Bidder's Signature:*		Title:*	
Printed/Typed Bidder's Name:*		Date:*	
Company Name:*			
Address:*			
Telephone Number:*	Fax Number:		
Email Address:*			

MANDATORY PRE-BID MEETING

A mandatory pre-bid conference for the purpose of discussing and clarifying the project specifications while performing a walk-through will be held at both 501 Virginia Street & 915 Quarrier Street, Charleston WV 25301, beginning at 501 Virginia Street at 10:00 a.m., Thursday February 1, 2024. We will meet in the City Hall Lobby. (Bidder acknowledges the pre-bid meeting requirement.)*

	Edit	More
n the "Information for	Bidders"	
und on the "Informatio	n for Bidde	ers"
ployee or applicant fo	r employm	ient
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BID BOND

Bidder acknowledges that a 5% bid bond is required for submission.*

LIST OF STOCKHOLDERS

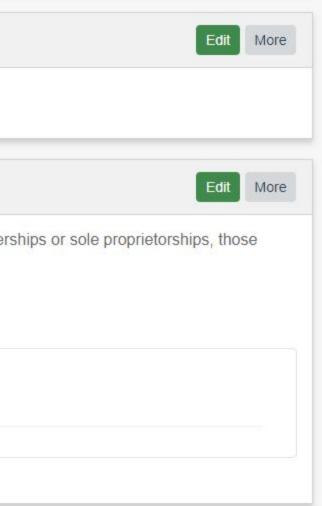
Provide a list of all stockholders by name and address owning 5% or more of the bidder's current stock must be submitted with the bid. In the case of partnerships or sole proprietorships, those receiving a 5% or more share of the company's net profit must be listed.

If attaching PDF copy of List of Stockholders, type "Attached" in the fields below.

Click "+" to add Stockholders. If none, type "N/A."

Stockholder Name:*

Stockholder Address:*



VENDOR PROTESTS

In the event that any vendor desires to protest City's selection, such vendor (hereinafter "Protestor") shall submit its protest in writing, which must be received to days of after City Council approves of the award. Provided that the City Manager reserves the right to extend the time for submission of the protest if he determ circumstances.

The written protest must be submitted to the City Manager's Office, Attention: Benjamin Mishoe 501 Virginia Street East, Room 101; Charleston, WV 25

Only vendors who have submitted a timely and responsive proposal may protest City's selection. No protest may be filed if the RFP is withdrawn or if all propose RFP are rejected.

Protests shall include the following information:

- 1. The Protestor's name, address, telephone number, and fax number;
- 2. The solicitation number;
- 3. A detailed statement of the legal and/ or factual grounds for the protest;
- 4. Copies of all relevant and supporting documentation, if necessary; and
- 5. A statement as to the form of resolution or relief sought.

FAILURE TO SUBMIT THIS INFORMATION SHALL BE GROUNDS FOR REJECTION OF THE PROTEST.

The City Manager may refuse to review any protests when the matter involved is the subject of litigation before a court of competent jurisdiction; if the merits has court of competent jurisdiction; or if it has been decided by the City Manager in a previous protest.

At the time of submitting the written protest, Protestor shall submit a certified check in the amount of one thousand dollars (\$1,000.00) or bond equal to five per selected proposal, whichever is greater. In the event the proposal being protested is for contracted services, an estimated average of the contract value will be the five percent (5%) bond value. This bonding requirement is designed to protect against frivolous claims and unnecessary expenditures of public funds and to costs, fees, expenses or damages of any kind whatsoever incurred by City as the result of an unsuccessful protest.

In the event the protest is unsuccessful, the certified check or bond will be used by City to recoup any and all costs, fees, expenses, or damages of any kind whatsoever incurred by City and related in any way to the unsuccessful protest. Costs, fees, expenses, and damages shall include, but shall not be limited to, increased costs of labor, materials or services resulting from any delay, professional fees, including, but not limited to, attorney fees, and all costs, fees or expenses of any kind whatsoever related in any way to the unsuccessful protest. By signing this document, Protestor waives the right to receive any money retained by City as set forth herein. If there are any funds remaining after City has recouped amounts as permitted herein, the remaining funds will be returned to Protestor. In the event Protestor is successful, the full amount of the certified check or bond will be returned to Protestor.

Upon receipt of a timely written protest, City shall provide notice of the protest to vendor selected as the successful bidder (hereinafter "Selected Vendor") and provide Selected Vendor with a copy of the written protest and any documents related thereto. Selected Vendor will have two (2) business days to file a written response to the protest. A hearing may be held within five (5) business days of the date of receipt of the written response to the protest by Selected Vendor; provided that, City may, in its sole discretion, set the date of the hearing beyond the five (5) day time period specified herein if deemed necessary or convenient to do so by City. If a hearing is held, both Protestor and Selected Vendor will have an opportunity to appear and present evidence and testimony in support of their positions. The hearing will be held before the City Manager or his designee. The department head of the department seeking the RFP and the City Attorney shall be in attendance.

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by City within seven (7) calendar nines it is reasonable under the
301.
sals received in response to the
ave previously been decided by a
rcent (5%) of the price of the e determined in order to calculate o allow City to offset any and all

A decision will be made by City within five (5) business days of the hearing. Upon a decision having been made, both Protestor and Selected Vendor will be notified in writing of City's decision.

In the event City's selection is reversed, City will reevaluate all proposals which were originally and timely submitted, in accordance with state and city laws and regulations. During the reevaluation, issues addressed during the protest proceedings may be considered.

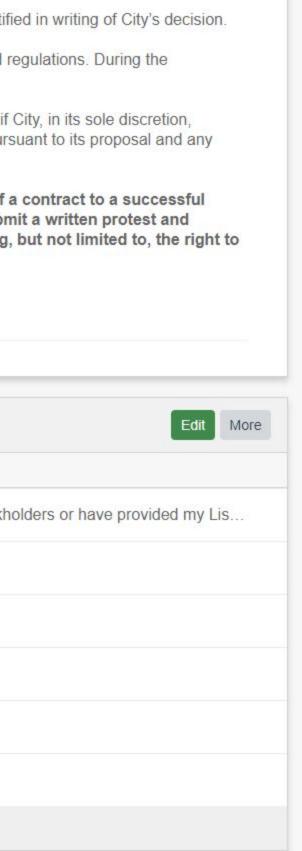
Once a written protest is filed, no work will be performed by Selected Vendor until such time as City has rendered a final decision on the protest; provided that, if City, in its sole discretion, determines time is of the essence regarding receipt of the goods or completion of the services to be performed, City may permit Selected Vendor to proceed pursuant to its proposal and any Agreement with City, until/unless the protest is successful.

By submitting a proposal, each vendor agrees that the procedure outlined herein is the exclusive remedy available to challenge/protest the award of a contract to a successful bidder. <u>The decision of the city manager is final and is not appealable</u>. Each vendor further agrees that, in the event any qualified vendor fails to submit a written protest and certified check or bond within the time period specified, that vendor thereby forever waives its right to any further claim, action, or remedy, including, but not limited to, the right to bring an action before any administrative agency or any court of competent jurisdiction.

Vendor Signature:*	Date:*
Vendor Signature:*	Date:*

Required Document List

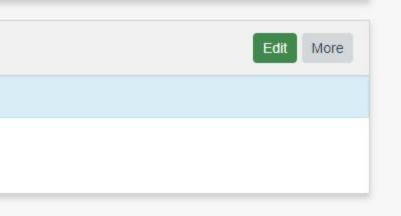
Name	Description	Omission Terms
List of Stockholders	Please upload a copy of Bidder's List of Stockh	I have no Stockho
Drug-Free Workplace Conformance Affidavit	Please upload a signed and notarized copy of B	
City Purchasing Affidavit	Please upload a signed and notarized copy of B	
Bid Bond (5% of bid price)	Please upload a copy of a fully executed 5% bi	
Additional Upload Space	(Optional)	→ (Optional)
Certificate of Insurance	\$1,000,000 per occurrence/claim	
6 Required Documents		



Local Vendor Preference (Optional)

Optional: Vendor is not required to complete.

Please upload a completed Local Vendor Preference Affidavit if you believe your firm meets the applicable standards.



BID SPECIFICATION SHEET

Fire Safety System for Charleston City Hall and City Service Center

The City of Charleston is seeking bids for a Fire Alarm Safety System for Charleston City Hall and City Service Center, located at 501 Virginia Street & 915 Quarrier Street, Charleston WV 25301. The completed project should be turn-key, including all installation materials, and fully operable at the project completion per the bid. The bid should be a lump sum including all labor and clean-up, painting, and patchwork as needed related to the project installation.

Bidders are required to provide designs, furnish all equipment, installation materials, and manage the project construction. All designs/drawings must be approved by the City of Charleston. Successful bidder must complete all system programming, system commissioning, and perform a system check out. This must include all final terminations, connections for fire alarm control panel, annunciators. The successful bidder will be required to provide training and technical support in the contract price.

The successful bidder will be required to provide updated drawings of the facilities to include the new equipment locations. These drawings will be the property of the City for any future use.

All work must be in accordance with National Electric Code, NFPA 72, NFPA 101, and the West Virginia Fire Code. This includes all NFPA testing, inspection and certification Submittals must include AutoCAD drawings, 2 copies of operations and Maintenance manuals as well as operations and maintenance schedule for Fire Marshall review. Successful bidder must create submittal packages for the Fire Marshall including the payment and securing of permits and fees associated with the project. Final project completion must be approved by the City of Charleston and the Fire Marshall- acceptance paperwork.

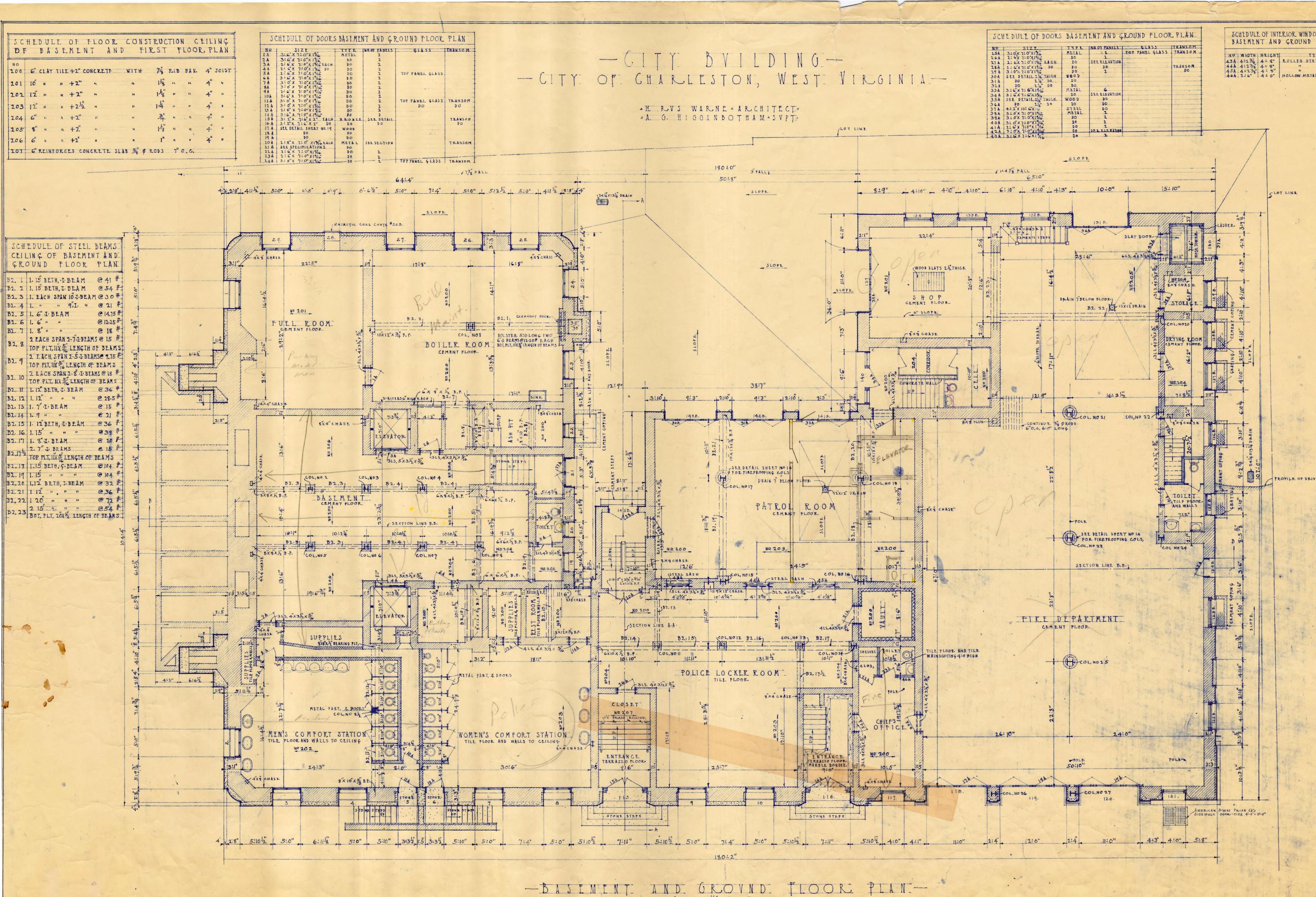
Where brand names are used, the words "or equal" are assumed to follow but are offered as a means of describing the needs of the City of Charleston. All specifications are minimum requirements unless otherwise stated. Any deviations from the stated specifications must be described in detail. The merit of such deviations will be considered regarding the City of Charleston's intended use.

The details contained in the following specifications are not designed to exclude any manufacturer from bidding but are offered as a means of describing the needs of the City of Charleston. The details contained in the following specifications are not designed to exclude any manufacturer from bidding.

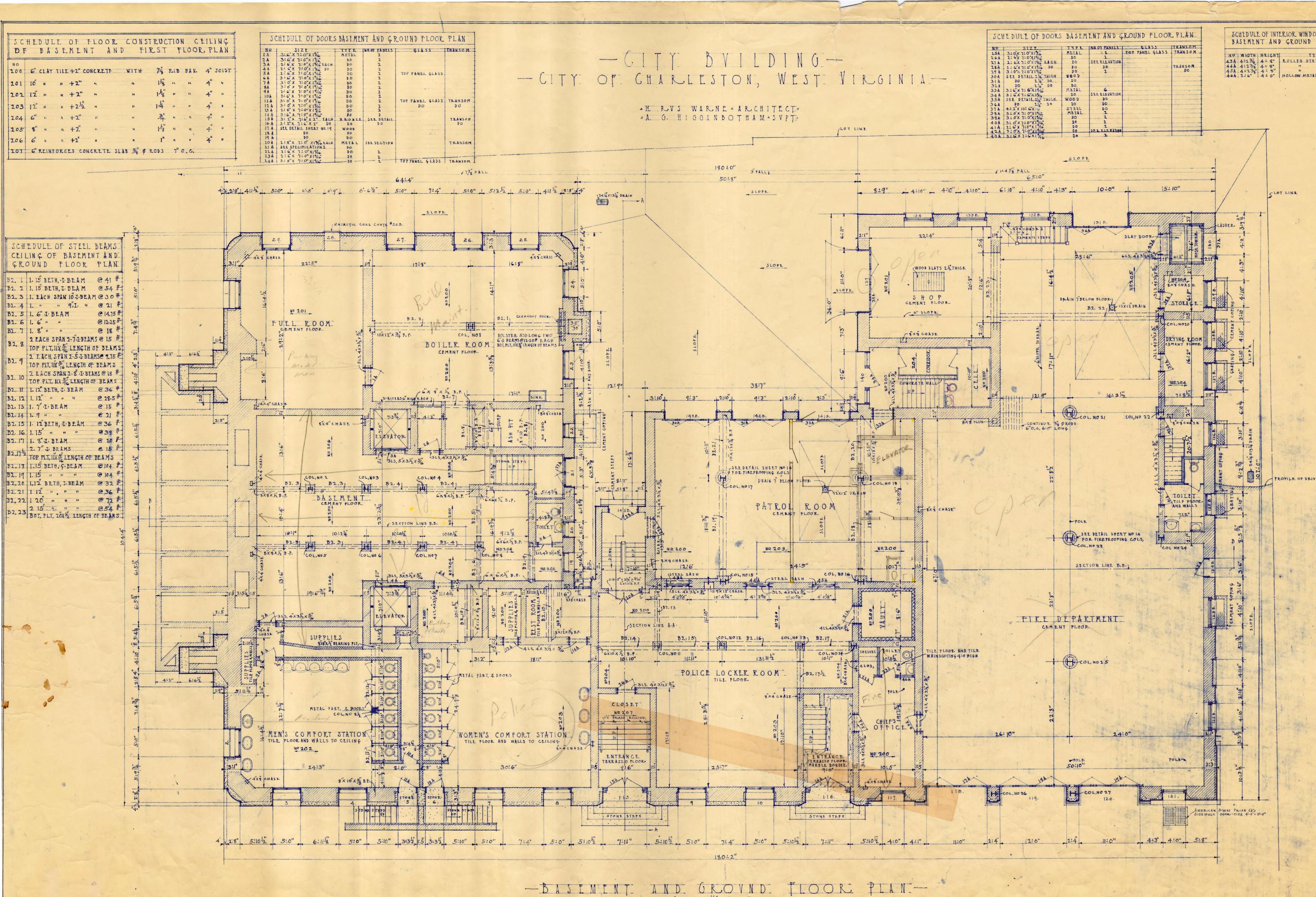
This project is not a Federal Wage Rate project.

MANDATORY SPECIFICATIONS: Fire Safety System for Charleston City Hall and City Service Center

- 1.Equipment: 2 Siemens (or equal) fire alarm control panels, including all associated field devices and notification appliances.
- 2.Warranty: a minimum of two years required total parts is required, as well as 1 year labor warranty must be included in the bid.



SCALE - 18" = ONE TOOT :



SCALE - 18" = ONE TOOT :

