

Status: Advertised | Bids: 0

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Attachment List

Downloadable attachments that you provide, for the bidder, as part of the solicitation.

Bid Bond

A bid bond form that provides surety verification.

Build Your Own

This is a custom 'Build Your Own' component.

Envelope

The information supplied in this component will be available to the owner-agency immediately after the bid deadline, but before the bid is opened.

General Info

[Edit](#)

[Click here](#) to **disable** Q & A notifications for this solicitation.

Number

The City of Charleston Office Of Public Art EOI- Slack Plaza Art Installation

Deadline

02/14/2023 10:00 AM EST

Auto Advertise

Description

The City of Charleston in partnership with the Briar Hills Garden Club, is soliciting Expressions of Interest from qualified individuals/artist teams to install a permanent wall relief sculpture or mosaic on the Living Wall at City Center at Slack Plaza, located between Summers Street and Laidley Street in downtown Charleston.

State

West Virginia

Allow zero unit prices and labor?

Yes

Allow negative unit prices and labor?

Yes

Allow Electronic Signatures?

Yes

Allow vendors to ask questions?

Yes

Restricted?

No

Mark solicitation as an RFP?

No

Center at Slack Plaza, located between Summers Street and Laidley Street in downtown Charleston.

State

West Virginia

County

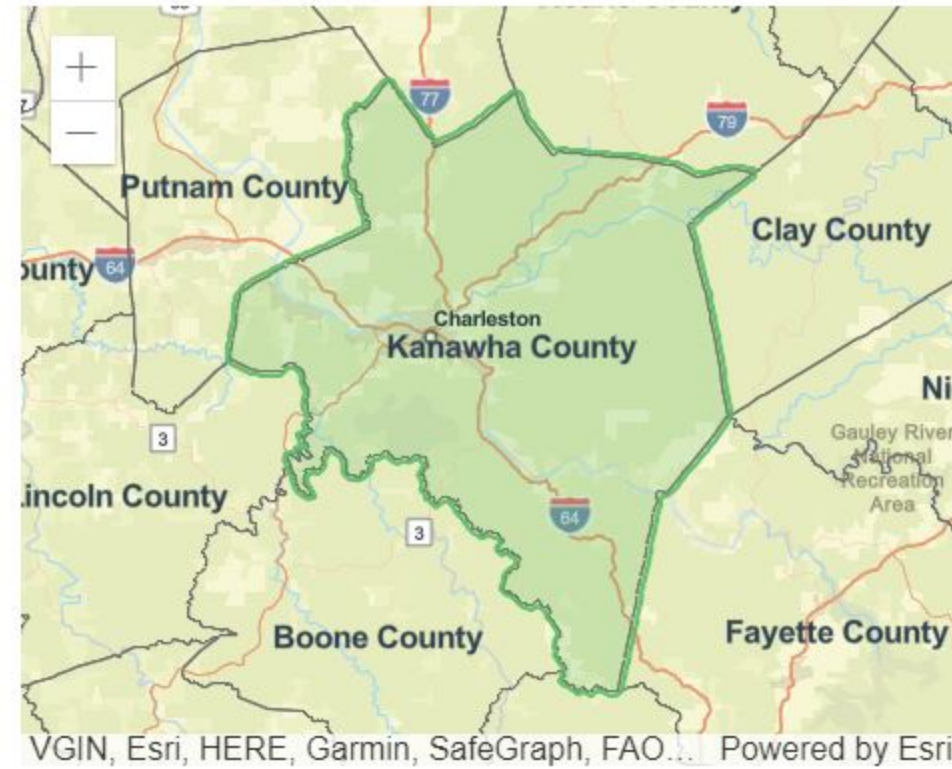
Kanawha

Restricted?

No

Mark solicitation as an RFP?

No



▣ Q & A

Edit

Print

Deadline

02/02/2023 04:00 PM EST

Remarks

! No questions have been asked.

ATTACHMENT LIST

[Edit](#)[More](#)

Order	Name	Description
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1	EOI - Slack Plaza FinalDraft.pdf	(325 KB)
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2	Slack Plaza Images.pdf	(8.05 MB)
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2 Attachments

ADDENDUM ACKNOWLEDGMENT

[Edit](#)[More](#)

Click "+" to add addenda. If no addendum, type "N/A."

Addendum Number:*

Date of Acknowledgment:*

Submitter's Name & Contact Information

[Edit](#)[More](#)

Name of Submitter*

Address*

Phone Number*

Email Address*

☐ I certify that I am an authorized representative of the firm and may submit proposals on its behalf.*

▣ Required Document List

[Edit](#)[More](#)

Name	Description	Omission Terms
Expression of Interest (Proposal)	 Please upload a copy of your firm's Expression ...	

1 Required Document

▣ Signature

[Edit](#)[More](#)

Submitter may sign the proposal by typing his/her name in the box below.*

Date*



REQUEST FOR EXPRESSIONS OF INTEREST

CITY CENTER AT SLACK PLAZA WALL SCULPTURE PROJECT

Issued: January 26, 2023

Andy Wood
Interim City Manager

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SECTION ONE: GENERAL INFORMATION

1. Purpose

Office of Public Art - City of Charleston in partnership with the Briar Hills Garden Club, is soliciting Expressions of Interest from qualified individuals/artist teams to install a permanent wall relief sculpture or mosaic-on the Living Wall at City Center at Slack Plaza, located between Summers Street and Laidley Street in downtown Charleston.

2. Background

About the Office of Public Art - City of Charleston, West Virginia:

In 2017 the City of Charleston Office of Public Art was established with the intention of creating an environment for the conservation, education, and creation of Public Art in Charleston, WV.

About the Briar Hills Garden Club:

Since 1951, the Briar Hills Garden Club has worked to enrich and beautify the community of Charleston, WV. Worthwhile projects over the years include: a kinetic sculpture at the Charleston Coliseum and Convention Center; a Jeff Fetty Daffodil Sculpture Garden at CAMC and the CAMC Cancer Center Meditation Garden. Support for community projects is generated from house and garden tours and generous donations by club members. Recognizing that public art fosters civic pride, the Briar Hills Garden Club has long advocated for public art to be an integral part of community development in Charleston.

SECTION TWO: SCOPE OF SERVICES

1. Expectations

1. Size Requirements:

The wall piece MUST be in relief and fit on the surface area of the wall. The sculpture or mosaic surface area is approximately 8'5" x 44'. (See attached photo/specs). The concrete wall is reinforced with metal reinforcements placed at 12" C/C horizontally and 15" C/C vertically. These are 5/8" bars running both directions.

Samples of relief media acceptable for this project could include but are not limited to mosaic, ceramic, metal, stone, etc.

2. Budget:

The total budget for this project is \$50,000, inclusive of all costs, associated materials, equipment, labor, permits, insurance, travel, installation, shipping, and a maintenance instruction document.

Note: The City of Charleston is exempt from state and federal taxes.

3. Other Project Considerations:

- **Maintenance and Durability:** The City of Charleston will be responsible for providing reasonable, limited maintenance. However, the selected artwork must be able to sustain, over time, natural weather conditions and require minimum maintenance.
- **Safety and Security:** The selected artwork will be evaluated on overall safety and security of the finished work.
- If the submission being provided is for a mosaic, the artist is responsible for ensuring the mosaic in its final form, be resistant to weathering having taken into consideration the climate and weather in Charleston West Virginia during all seasons, humidity changes, and weather patterns.

SECTION THREE: INSTRUCTIONS TO CANDIDATES SUBMITTING RESPONSES

1.The Submission

The successful candidate will provide a proposal which includes:

1. Statement of Interest:

A brief statement outlining interest and qualifications for this project.

2. Work Samples:

Candidates must provide visual representations of past artwork that demonstrate qualifications for this project, including experience in community engagement around public art and sculpture or mosaic. In order to be considered for this project, candidates must upload a total of 10 images that represent no less than 5 previously completed projects. The images should reflect a minimum of three completed sculpture or mosaic projects. Images should also include site photos of final installations. Slides, prints, or any physical submissions of artwork will not be accepted. Each sample should have an accompanying ID summary of the title, location, dimensions, cost, materials/media, timeline associated with the piece, and any partner organizations. Artist CV is not required for this project, however they will be accepted.

Submissions should be prepared simply and economically, providing straightforward, concise descriptions of the candidate's capabilities to satisfy the City's service needs. Emphasis should be placed on completeness and clarity of content.

Note: The selected artist will be required to supply the City with a Certificate of Liability Insurance, listing the City as an additional insured, prior to entering into the contract. The insurance policy must be an occurrence-based policy with at least \$500,000 in coverage.

2. Questions About the Solicitation

All questions must be transmitted according to established deadlines through either the Bid Express System or to Jamie Bowles, Purchasing Director (jamie.bowles@cityofcharleston.org)

Artist or artist collective representatives are prohibited from communicating with elected City officials or City Staff (excluding the City Manager or Purchasing Director), as well as

members of the Briar Hills Garden Club, from the time the solicitation is advertised until the Evaluation Committee makes its final selection.

3. Submission of Proposal

All proposals must be submitted in electronic PDF format.

Proposals must be transmitted according to established deadlines through either the Bid

Express System: **Link → [City of Charleston Bid Express System](#)**

OR emailed directly to Jamie Bowles, Purchasing Director
(jamie.bowles@cityofcharleston.org)

4. Qualifications, Experience, and Past Performance

Candidates must be professional artists or designers, eligible to work in the United States, and be age 18 or older. Candidates are eligible regardless of race, color, religion, national origin, gender, gender identification, military status, sexual orientation, marital status, or physical ability. West Virginia residency is not required.

SECTION FOUR: PROPOSAL EVALUATION & SHORTLIST

1. Evaluation Committee, Selection Process, and Evaluation Criteria

All proposals will be reviewed by an Evaluation Committee, which will consider the statements of qualifications, design concept, implementation plan and other material submitted by the interested candidates. The Evaluation Committee may shortlist no fewer than 3 candidates and no more than 5 that, in the committee's opinion, are the best qualified to perform the desired services.

The shortlisted candidates will be given a \$300 stipend (if requested) to create a concept proposal and model (digital or physical). They will also be invited to participate in interviews with the evaluation committee to further discuss the project.

2. Shortlisted Candidate Evaluation

The Evaluation Committee will score the shortlisted candidates using the evaluation criteria below:

EVALUATION CRITERIA

TOTAL: 100 pts

- Strength and quality of Concept proposal and model60 pts
- Strength of past work as demonstrated
in submitted materials20 pts
- Proven track record of using the materials
and methods appropriate for this project.....10 pts
- Demonstrated ability to manage projects with similar
budgets on time and on budget.....10 pts

SECTION FIVE: SCHEDULE OF EVENTS

Release of the EOI.....January 26,2023

Written Questions Submission Deadline.....February 2,2023 at 4:00 PM
(EDT)

Addendum IssuedFebruary 7,2023

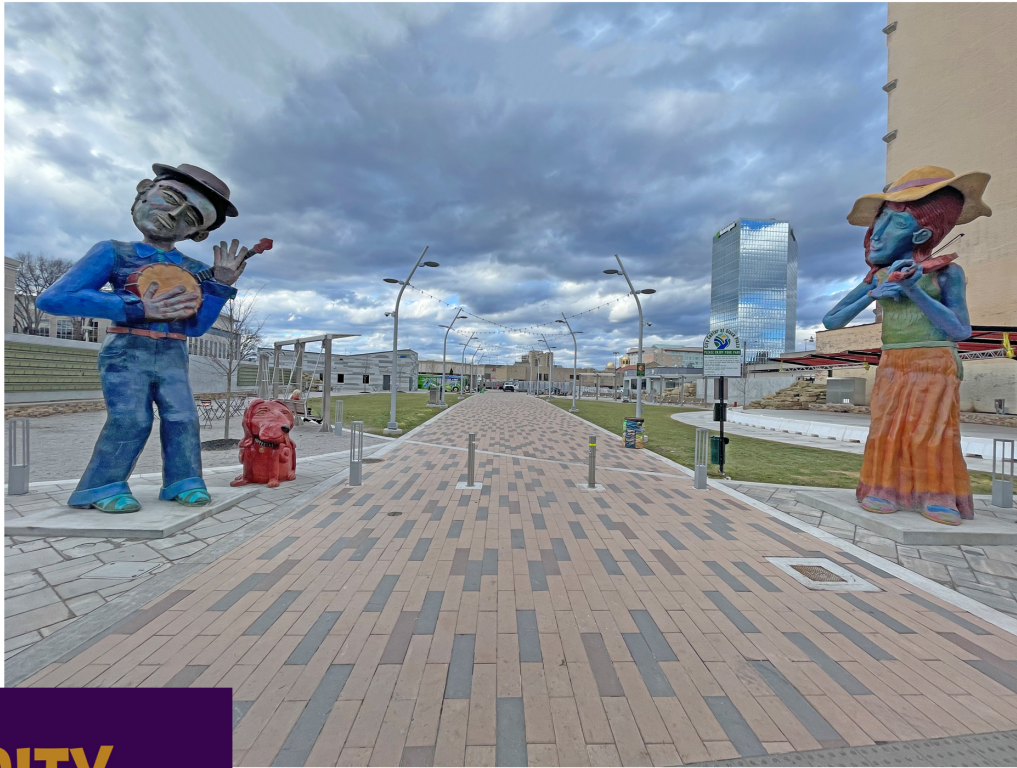
Expressions of Interest Due Date.....**February 14, 2023 at 4:00 PM (EDT)**

Estimated Date for Interviews of Shortlisted Candidates.....Week of February 20, 2023

NOTE: The schedule is subject to change. Please visit the following City website for updates:
<https://charlestonwv.gov/bids-purchasing/current-bids>

You may also visit the City's [Bid Express System](#)¹

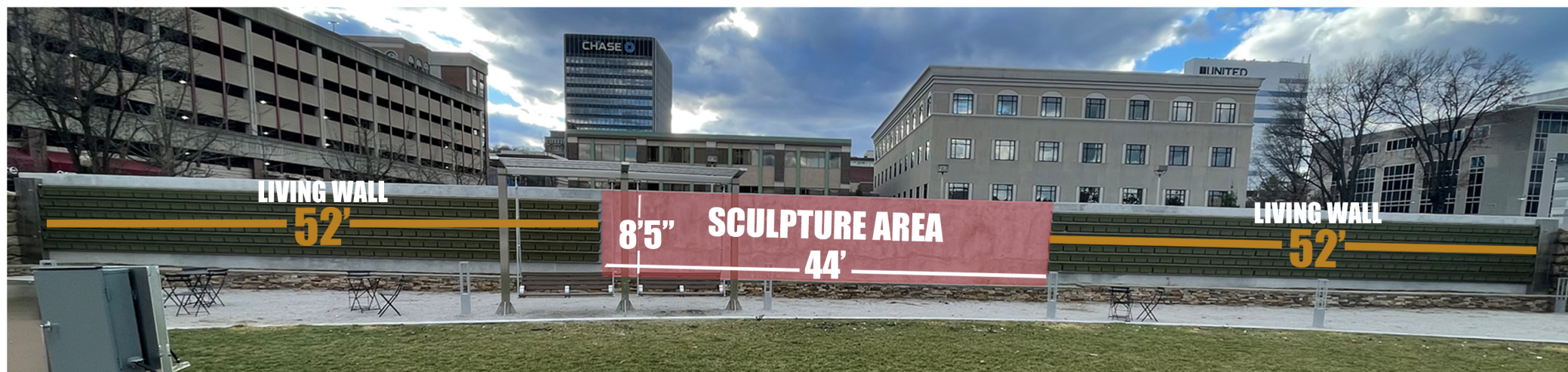
¹ <https://www.bidexpress.com/businesses/60904/home>



**CITY
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AT
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PLAZA**

**LIVING WALL RELIEF
SCULPTURE PROJECT**





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