

SOLICITATION NUMBER: 2026-105 (EOI) Capital Connector Construction Administration
Addendum Number: One (1)

The purpose of this addendum is to modify the Expression of Interest Solicitation identified as **2026-105 (EOI) Capital Connector Construction Administration** (“Solicitation”) to reflect the change(s) identified and described below.

Applicable Addendum Category:

- ☐ Modify bid opening date and time
- ☐ Modify specifications of product or service being sought
- ☒ Attachment of vendor questions and responses
- ☐ Attachment of pre-bid sign-in sheet
- ☐ Correction of error
- ☐ Other:

Description of Modification to Solicitation: Addendum 1 is issued to attach vendor questions and responses.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

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Questions and Answers

Q1: Section 3.1 references “a certification from the West Virginia State Board of Registration for Professional Engineers confirming that the person in responsible charge is a registered professional engineer in the State of West Virginia and is in good standing.”

Given that the City is seeking a qualified firm to provide Construction Administration services, would a West Virginia general contractor’s license be acceptable in lieu of a PE license?

A1: No. The City is seeking architectural and engineering services pursuant to W.Va. Code §5G-1-1 et seq. to oversee proper implementation of the full plan set, including any architectural and engineering revisions that may be needed during project construction, review of change order requests including any revisions to the plan set that may be needed as a result, review of pay applications to confirm the work to date conforms to the plan set prior to authorizing payment, and other services related to overseeing the implementation of the full design plans.

The full design plan set was created by GAI Consultants, Inc., whose scope of work pursuant to the prior EOI process explicitly ended upon completion of the 100% design plans. This necessitated the statutory requirement set forth in Chapter 5G for the City to complete an additional EOI process to hire Construction Administration services.

The City’s solicitation for competitive bids to perform the actual construction of this project will be published pursuant to W.Va. Code §5-22-1 et seq. in the coming weeks.

Q2: Section 2.1 references preliminary engineering, design engineering, design, etc. Please confirm whether or not professional design services are to be provided under this RFP, given that they are going to be provided under the architect/engineer of record.

A2: Yes, the chosen firm will be providing design services as needed throughout the duration of the project. Please see Answer 1 above, along with the full details set forth in the EOI solicitation documents. The scope of work for the architect/engineer of record pursuant to the prior 5G process ended upon 100% completion of the design plan set. For this reason, the City is statutorily required to follow the 5G process in hiring a design firm for the Construction Administration phase. The architect/engineer of record is eligible to submit an EOI for Construction Administration pursuant to this solicitation.



ADDENDUM ACKNOWLEDGEMENT FORM

SOLICITATION: 2026-105 (EOI) Capital Connector Construction Administration

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received: (Check the box next to each addendum received)

- | | |
|---|--|
| ☐ Addendum No. 1 | ☐ Addendum No. 6 |
| ☐ Addendum No. 2 | ☐ Addendum No. 7 |
| ☐ Addendum No. 3 | ☐ Addendum No. 8 |
| ☐ Addendum No. 4 | ☐ Addendum No. 9 |
| ☐ Addendum No. 5 | ☐ Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Company Name:	
Authorized Signature:	
Printed Name:	
Date:	

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing