

# SOLICITATION NUMBER: 2025-28 Road Salt Contract

## Addendum Number: 1

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The purpose of this addendum is to modify the Request for Quotation Solicitation identified as **2025-28 Road Salt Contract** (Solicitation”) to reflect the change(s) identified and described below.

### Applicable Addendum Category:

- ☐ Modify bid opening date and time
- ☐ Modify specifications of product or service being sought
- ☒ Attachment of vendor questions and responses
- ☐ Attachment of pre-bid sign-in sheet
- ☒ Correction of error : Correct error on unit of measure on pricing page.
- ☐ Other :

**Description of Modification to Solicitation:** Addendum 1 is issued to attach vendor questions and responses, and to attach revised pricing page.

**Additional Documentation:** Documentation related to this Addendum (if any) has been included herewith and is specifically incorporated herein by reference.

### Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

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### Questions and Answers

Q1: Can you clarify how to complete the pricing page in reference to breakdown?

A1: We are asking for a price per ton and a price per delivery. There was an error on the pricing page that left off the unit of measure that has been corrected in the revision. The number of deliveries per year varies, so a quantity of two was used to establish a competitive bid price. There will not be a guaranteed number of deliveries or tonnage.

Q2: Will the Certificate of Insurance need to be submitted as part of the bid, or can it be submitted upon award?

A2: The City does prefer that the COI be submitted with the bid to expedite evaluations. However, it is not a cause for immediate disqualification.

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**PRICING PAGE**

We agree to provide the City of Charleston, WV the above Contract Items described in the attached specifications for the price listed below:

<b><u>Mandatory Requirement</u></b>	<b><u>Quantity</u></b>	<b><u>UM</u></b>	<b><u>Unit Price</u></b>	<b><u>Total Price</u></b>
<b>Sodium Chloride (Road Salt)</b>	6,000	per Ton	\$	\$
<b>Delivery</b>	2	EA	\$	\$
<b>GRAND TOTAL:</b>	--	--	--	\$

***QUANTITIES ARE FOR BIDDING PURPOSES ONLY AND ARE NOT GUARANTEED. THE CITY SHALL ONLY PAY FOR ACTUAL AMOUNTS RECEIVED.***

(Company) \_\_\_\_\_

(Signature)\_\_\_\_\_

(Printed Name) \_\_\_\_\_

(Title) \_\_\_\_\_

(Date) \_\_\_\_\_

(Phone Number) \_\_\_\_\_

(Email Address) \_\_\_\_\_



## ADDENDUM ACKNOWLEDGEMENT FORM

### SOLICITATION NO.: 2025-28 Road Salt

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received: (Check the box next to each addendum received)

- |   |  |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Company Name:	
Authorized Signature:	
Printed Name:	
Date:	

**NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing**