

SOLICITATION NUMBER: 2026-01 Sojourner's Shelter Roof Replacement

Addendum Number: 1

The purpose of this addendum is to modify the Expression of Interest Solicitation identified as **2026-01 Sojourner's Shelter Roof Replacement** ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- ☐ Modify bid opening date and time
- ☒ Modify specifications of product or service being sought
- ☒ Attachment of vendor questions and responses
- ☒ Attachment of pre-bid sign-in sheet
- ☐ Correction of error
- ☐ Other :

Description of Modification to Solicitation: Addendum 1 is issued to attach the pre-bid sign-in sheet and vendor questions and responses, including modification of the specification to allow an alternative proposal of spray coating the existing roof rather than remove and replace.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

SOLICITATION NUMBER: 2026-01 Sojourner's Shelter Roof Replacement

Addendum Number: 1

Questions and Answers

Q1: Would coating the roof be an option?

A1: Yes, roof coating is explicitly permitted as an alternative solution, pursuant to the following provisions:

- All bids **MUST** include pricing for removal and replacement of the existing roof pursuant to the specifications in the Bid documents.
- All bids **MAY** include as an alternative proposal pricing for a spray or roll-on coating of the existing roof.
- The coating material presented in any alternative solution must meet industry standards for this type of work and **must include a minimum 10-year warranty** for both material and workmanship.
- The City reserves the right to award **EITHER** the low bid on the removal and replacement by comparing the bids provided for this option, **OR** the low bid on the alternative solution of coating the existing roof by comparing the bids provided for this option.
- To be clear, if the City chooses to award the removal and replacement, it reserves the right to reject all bids for the alternative solution in their entirety, even if these options are a lower cost, and award the low-bid of the removal and replacement of the existing roof.

Q2: Will the electric be moved to install the roof material?

A2: Yes. The City and the staff of Sojourner's Shelter have spoken with AEP, who will be coordinating the removal and reattachment of the electrical supply.

Q3: Will the stairs be removed before the roof is installed?

A3: Yes. The City is planning for the removal of the existing wooden stairs prior to the roof repairs, and is also planning to replace these stairs upon completion of the work.

Q4: Can you confirm the deadline for bid submission?

A4: Bids must be received in the City Manager's office no later than **Tuesday, August 12, at 2:00pm**

Pre-Bid Sign-In Sheet

Solicitation Number: 2026-01 Sojourner's Shelter Roof Replacement
 Date of Pre-Bid Meeting: Friday, August 1, 2025 1:00pm
 Location of Prebid Meeting: 1418 Washington St., E., Charleston, WV 25301



Please Note:

Vendors must sign-in on this sheet to verify attendance at the Pre-Bid meeting. Failure to legibly sign in may be grounds for declaring a vendor ineligible to bid. For further verification, please also provide a business card if possible.

<u>Firm Represented:*</u>	<u>Rep Name (Printed):</u>	<u>Firm Address:</u>	<u>Telephone #:</u>	<u>Fax #:</u>	<u>Email:</u>
Almost Heaven Roofing	Duncan McClung Tim Barnette	2885 Sissonville Dr Charleston, WV 25312	304 982 8578		t.barnette@ahbenvv.com
Persinger & Associates	KAZAKOV Valdim	1509 Hansford Rd Charleston WV 25311	304-531-2817		will@Persingerandassociates.com

***One Vendor Per Representative** - No one individual is permitted to represent more than one vendor at the pre-bid meeting. Any individual that does attempt to represent two or more vendors will be required to select one vendor to which the individual's attendance will be attributed. The vendors not selected will be deemed to have not attended the pre-bid meeting unless another individual attended on their behalf.

SOLICITATION NUMBER: 2026-01 Sojourner's Shelter Roof Replacement

Addendum Number: 1

The purpose of this addendum is to modify the Expression of Interest Solicitation identified as **2026-01 Sojourner's Shelter Roof Replacement** ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- ☐ Modify bid opening date and time
- ☒ Modify specifications of product or service being sought
- ☒ Attachment of vendor questions and responses
- ☒ Attachment of pre-bid sign-in sheet
- ☐ Correction of error
- ☐ Other :

Description of Modification to Solicitation: Addendum 1 is issued to attach the pre-bid sign-in sheet and vendor questions and responses, including modification of the specification to allow an alternative proposal of spray coating the existing roof rather than remove and replace.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

Solicitation: 2026-01 Sojourner's Shelter Roof Replacement

PRICING PAGE

We agree to provide the City of Charleston, WV the above Construction Services described in the attached specifications for the price listed below:

Mandatory Requirement	Quantity	UM	Unit Price	Total Price
Roof Replacement	1	SERVICE		\$
GRAND TOTAL				\$

Alternative Option	Quantity	UM	Unit Price	Total Price
Roof Coating	1	SERVICE		\$
GRAND TOTAL				\$

(Company)_____

(Signature)_____

(Printed Name) _____

(Title)_____

(Date)_____

(Phone Number)_____

(Email Address)_____

SOLICITATION NUMBER: 2026-01 Sojourner's Shelter Roof Replacement

Addendum Number: 1

The purpose of this addendum is to modify the Expression of Interest Solicitation identified as **2026-01 Sojourner's Shelter Roof Replacement** ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- ☐ [] Modify bid opening date and time
- ☒ [x] Modify specifications of product or service being sought
- ☒ [x] Attachment of vendor questions and responses
- ☒ [x] Attachment of pre-bid sign-in sheet
- ☐ [] Correction of error
- ☐ [] Other :

Description of Modification to Solicitation: Addendum 1 is issued to attach the pre-bid sign-in sheet and vendor questions and responses, including modification of the specification to allow an alternative proposal of spray coating the existing roof rather than remove and replace.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.



ADDENDUM ACKNOWLEDGEMENT FORM

SOLICITATION NO.: 2026-01 Sojourner's Shelter Roof Replacement

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received: (Check the box next to each addendum received)

- | | |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Company Name:	
Authorized Signature:	
Printed Name:	
Date:	

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing