

# SOLICITATION NUMBER: 2025-16 Lawn Care, Trash Removal and Tree Trimming Services Addendum Number: 1

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The purpose of this addendum is to modify the solicitation identified as **2025-16 Lawn Care, Trash Removal and Tree Trimming Services**("Solicitation") to reflect the change(s) identified and described below.

**Applicable Addendum Category:**

- ☐ Modify bid opening date and time
- ☐ Modify specifications of product or service being sought
- ☐ Attachment of vendor questions and responses
- ☐ Attachment of pre-bid sign-in sheet
- ☐ Correction of error
- ☒ Other : To Attach Pre-Bid Sign-In Sheet

**Description of Modification to Solicitation:** Addendum 1 is issued to Attach the Pre-Bid Sign-In Sheet from the mandatory pre-bid meeting held on Thursday, May 15, 2025 at 10am at 915 Quarrier Street, Charleston, WV 25301.

**Additional Documentation:** Documentation related to this Addendum (if any) has been included herewith and is specifically incorporated herein by reference.

**Terms and Conditions:**

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

# Pre-Bid Sign-In Sheet

Solicitation Number:

Date of Pre-Bid Meeting:

Location of Prebid Meeting:

2025-16 Lawn Care/Tree Trimming/Trash Removal  
Thursday, May 15, 2025 10am  
915 Quarrier St. Charleston, WV 25301

## Please Note:

Vendors must sign-in on this sheet to verify attendance at the Pre-Bid meeting.  
Failure to legibly sign in may be grounds for declaring a vendor ineligible to bid.  
For further verification, please also provide a business card if possible.



Firm Represented:*	Rep Name (Printed):	Firm Address:	Telephone #:	Fax #:	Email:
Parkington & Associates	VADYM KAZALOV	Hartford St 1509 P.O. Box 511 Charleston 25322	304-531-2717		will@parkingtonand associates.com
West Virginia Demolition Inc	Jason Pickens	3780 Rutledge Rd Charleston WV 25311	304-543-2338	304 342-4409	Jpickens2010@ yahoo.com
American Home Renewal	Perry Lawrence		304444 8312		info@ AHRWV.com

**\*One Vendor Per Representative** - No one individual is permitted to represent more than one vendor at the pre-bid meeting. Any individual that does attempt to represent two or more vendors will be required to select one vendor to which the individual's attendance will be attributed. The vendors not selected will be deemed to have not attended the pre-bid meeting unless another individual attended on their behalf.



## ADDENDUM ACKNOWLEDGEMENT FORM

### SOLICITATION NO.: 2025-16 Lawn Care and Trash Removal Services

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received: (Check the box next to each addendum received)

- |   |  |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Company Name:	
Authorized Signature:	
Printed Name:	
Date:	

**NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing**