



REVOCABLE LICENSE FOR PARKING SPACE

A revocable license affecting the parking described and for the purpose designated below is hereby granted to the licensee herein named, subject to all of the rules, procedures and general conditions, hereinafter enumerated.

Charleston Municipal Parking Building # _____ Monthly Parking Permit # _____

Effective Date _____ Account # _____

Licensee Name _____ Firm _____

Home Address _____

Billing Address _____

Home Phone# _____ Work Phone# _____

License No. _____ Make _____ Model _____ Color _____

Rate: Reserved \$70.00 Regular \$60.00 Roof \$45.00 Qualified Roof \$35.00

PLEASE READ AND UNDERSTAND THE FOLLOWING RULES AND PROCEDURES:

1. This contract shall commence on the effective date listed above and shall terminate when the licensee notifies the City in writing of vacating the leased parking space.
2. Current monthly **rate selected** is to be paid in advance by the **first** day of the month. The rate is subject to change by action of the Charleston City Council. Payment of the current monthly rate by the permit holder will constitute acceptance.
3. If this contract is terminated more than 30 days before the end of the last month paid for, the City shall return to the Licensee rent paid from the first to the fifteenth or from the fifteenth until the end of the month. There will be no proration other than one-half a month.
4. There will be a **\$ 15.00 service fee** charged to all accounts if paid after the 10th of the month. Card will be deactivated if rental fee is not received by the 10th. Daily rate will apply until monthly fee and any service fee due is paid. Furthermore, if payment is not received by the 10th of the month, the Licensee's vehicle may be towed from the above referenced parking space at the Licensee's expense.
5. There will be an activation fee of Ten Dollars (\$ 10.00) for each monthly card. There will be an **additional** card charge of Ten Dollars (10.00) for each lost or destroyed card. **All fees are non-refundable.**
6. Card holder agrees that upon termination of this license, said holder shall **return access card** to the City. Until this card is returned and we are notified of deleting your account with city, billing will continue.

CITY OF CHARLESTON
TRAFFIC, PARKING AND TRANSPORTATION
612 WASHINGTON STREET, E.
CHARLESTON, WV 25301



7. This license permits the holder to park one vehicle in this building at the holder's risk. Holder may park in any open parking space except those spaces marked **NO PARKING OR RESERVED**. Blocking entrance to the elevators and exit doors is **STRICTLY PROHIBITED**.
8. The management and the City of Charleston are not responsible for damage to, or theft of, this vehicle or its contents. **PLEASE LOCK YOUR CAR.**
9. For access to work properly, always use card when entering and exiting building. Your card is your key. **Without it you must pay rates posted.**
10. Failure to abide by any of the rules, procedures or general conditions herein, shall subject to the holder to immediate termination of this agreement by City and revocation of the license granted hereunder.
11. Unlimited in and out privileges afforded to you during **normal operating hours.**
12. I agree to abide and be bound by the following **GENERAL CONDITIONS:**

- **STRUCTURES.** The licensee shall not place or construct upon, over or under the property any installation or structure of any kind or character, except such as are specifically authorized herein.
- **LAWS AND ORDINANCES.** In the exercise of any privilege granted by this license, licensee shall comply with all applicable State, municipal and local laws, rules, orders, and regulations.
- **OPERATION.** The licensee shall confine activities on the property strictly to those necessary for the enjoyment of the privilege hereby licensed, and shall refrain from marring or impairing the appearance of said property, obstructing access thereto, interfering with the transaction of business of the City of Charleston and the convenience of the public, or jeopardizing the safety of persons or property, or causing any nuisance on the property.
- **FUTURE REQUIREMENTS.** The licensee shall promptly comply with such further conditions and requirements as the City of Charleston may hereafter prescribe.
- **ATTEMPTED VARIATIONS.** There shall be no variation or departure from the terms of this license without prior written consent of the City of Charleston.

By the acceptance of this license, the licensee agrees to abide and be bound by the rules, procedures and general conditions contained herein

SIGNATURE _____ DATE _____